



Policy on Filming and Photography in Laboratory Animal Resources Maintained Facilities

Florida State University (FSU) advocates and maintains an exemplary Animal Care and Use Program and is committed to assuring the well-being of Program personnel and animals. The purpose of this policy is to ensure that FSU personnel and visitors do not capture and/or release photographs, video, or other images related to the use of animals that could be used to endanger the FSU Animal Care Program or university personnel involved in animal use.

The use of devices (e.g., film and digital cameras, camera phones, digital recorders, and sound recorders) to take images, video recordings, or sound recordings within Laboratory Animal Resources (LAR) facilities is permitted only when performed:

1. By team members of an approved animal use protocol for scientific **research and/or teaching** purposes ancillary to the protocol (e.g., images for publications, laboratory documentation, and instructional videos).
2. By personnel authorized by LAR veterinarians for **clinical diagnosis** purposes.
3. By team members of an approved animal use protocol and Animal Care and Use Committee (ACUC) members for the purpose of assisting ACUC oversight of animal use **protocol compliance**.
4. By team members of an approved animal use protocol, ACUC members, and authorized university officials (e.g. EHS personnel) to document **facility conditions** for building maintenance purposes.
5. By representatives of government agencies for **regulatory oversight** purposes.

No image or recording may be taken of any person (or personal identifiable information) without their consent. No image or recording taken for a permitted purpose may be further disseminated for any other purpose without the prior written consent of the LAR Director or the FSU Office of the General Counsel.

The use of recording devices in all circumstances other than 1 – 5, above, is strictly prohibited without the prior consent of the LAR Director.

Any images or recordings that are created or transmitted are subject to Florida's Public Records Laws.

Author:

Approval Date:

Reviewed Date: