|  |  |  |
| --- | --- | --- |
|  | Florida State University  Office of Research | Crowdfunding Research Project Application  OMNI ID [To be entered by FSURF]: |

Crowdfunding involves soliciting funds. Crowdsourcing involves data acquisition only. This form is to be used only for crowdfunded *research* projects. All other types of projects must follow crowdfunding procedures that may have been established for other purposes. Before completing this application, please review the [***Policy on Crowdfunding Projects*** (Policy 7A-2](http://policies.fsu.edu/policies/vice-president-research)9) and the [***Crowdfunding Research Project Application Procedures***](https://www.research.fsu.edu/research-compliance/crowdfunding)***.*** Crowdfunding proposals to support institutional research projects must be approved by the FSU Research Foundation (FSURF) before launching the crowdfunding campaign.

Please fill out all fields completely, receive the appropriate signatures, and e-mail it with attachments to the FSURF Grants Compliance Officer assigned to your [department](https://www.research.fsu.edu/research-offices/fsu-research-foundation/personnel/), or deliver/mail it to the FSU Research Foundation at 2000 Levy Avenue, Building A., Suite 351, Tallahassee, FL 32310.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Leader Information** | | | | | | |
| Name: | | | | | | EMPLID (*if Leader is an employee*): |
| Phone Number: | | | | | Email Address: | |
| FSU Affiliation:  Faculty  Staff  Student | | | | | | |
| FSU Dept. Name | | | | FSU Dept. ID | | |
| *The department listed above will receive 100% of the credit for indirect costs distribution and reporting. If a different allocation is desired, attach a memo of agreement signed by all applicable departments and deans.* | | | | | | |
| Faculty Advisor Name (*if Leader is a student*): | | | | | | |
| **Project Details** | | | | | | |
| Project Name |  | | | | | |
| Project Description—**Attach** a brief description of your project, including how it will benefit FSU. | | | | | | |
| Crowdfunding Goal Amount: | |  | | | | |
| Project Budget—**Attach** a detailed budget that includes crowdfunding platform service fees and indirect costs as described in the Procedures. | | | | | | |
| Project Start and End Dates  *(e.g., 7/1/17 - 9/30/17)* | | | | |  | |
| Project Location:  On-Campus  NHMFL  Off-Campus  Off-Campus Performance Site: | | | | | | |
| F&A Information: Rate: % Base:  Modified Total Direct Costs  Total Direct Costs  N/A | | | | | | |
| Project Purpose:  Research  Other Sponsored Activity  Instruction | | | | | | |
| **Crowdfunding Platform Information** | | | | | | |
| Name of Platform proposed to be used: | | | SparkFSU  Other; Name:  If a platform other than SparkFSU is to be used, **attach** a written justification. | | | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Certifications** | | | | | | | | | | |
| Do any of the following apply to this project? Please provide attachments when applicable: | | | | | | | | | | |
| 1. Vertebrate Animals | Yes  No | | | **Attach** ASU Form | | Protocol # | | | | |
| 2. Human Subjects | Yes  No | | | | 5. Select Agents | | | | Yes  No | |
| 3. DNA/RNA Use | Yes  No | | | | 6. Nanomaterials | | | | Yes  No | |
| 4. Radioactive Materials | Yes  No | | | | 7. Marine Lab | | | | Yes  No | |
| 5. Hazardous Chemicals | Yes  No | | | | 8. Compressed Air Diving (ADP) | | | | Yes  No | |
| 9. Workshops/Conferences | | | | | | Yes  No | | | | |
| 10. If 9 is Yes, will fees be collected? | | | | | | Yes  No | | | | |
| 11. If 10 is Yes, is the dept collecting the fees a Certified Cash Handling Site? | | | | | | Yes  No | | | | |
| 12. If 9 is Yes, will Continuing Education Units (CEU's) be issued? | | | | | | Yes  No | | | | |
| 13. Will NHMFL facilities be used to conduct any part of this project? | | | | | | Yes  No | | | | |
| **Matriculation and/or Tuition Fee Waivers:** (CHECK ONLY ONE) Waiver 1 is the default if no grad salary charged. | | | | | | | | | | |
| **Waver 1 (1)** Charge the project all matriculation fees for qualifying graduate assistants and out-of-state tuition for Eng. majors paid from project funds**; (2)** No qualifying grad students proposed; or **(3)** Grad student salaries not allowed. | | | **Waiver 2** The College/School Waiver Allocation will cover all tuition of students paid or supported by this proposed project. | | | | **Waiver 3** An alternate source will cover all tuition of students paid or supported by this project. | | | **Waiver 4** This Contract/Grant will pay **only** the matriculation fee for graduate assistants, even if engineering majors are paid from this project. |
| **Project Leader and, if applicable, Advisor Signature** | | | | | | | | | | |
| By signing below, the Project Leader and, if applicable, Leader’s Advisor certify that they have read, understand, and agree to abide by (1) FSU’s Policy on Crowdfunding Research Projects, (2) FSU’s Crowdfunding Research Project Application Procedures, and (3) the crowdfunding platform’s terms and conditions as negotiated.  Project Leader Signature/Date: Leader’s Advisor Signature/Date: | | | | | | | | | | |
| **Approvals** (Note: Campaign cannot be initiated until all approvals are received.) | | | | | | | | | | |
| **Chair** Approval Signature/Date | | **Dean** Approval Signature/Date | | | | | | **VPR** Approval Signature/Date | | |